SYLLABUS: FRENCH 1101.51
BEGINNING FRENCH 1 (INDIVIDUALIZED INSTRUCTION)
SPRING 2020

Course overview

Instructor Information
Instructors: Roger Anderson.2299, Mackenzie Leadston.1, Denis Mingallon.1, Julie Parson.30
Program coordinator: Julie Parson.30
Individualized Instruction phone number: 614-292-7060
Office hours: Dr. Parson’s office hours are on Tuesdays and Thursdays from 10:00am to 11:00am in Hagerty Hall 233 this term.

GE Goals:
Students demonstrate skills in communication across ethnic, cultural, ideological, and national boundaries, and appreciate other cultures and patterns of thought.

GE Expected Learning Outcomes:
1. Students employ communicative skills (e.g. speaking, listening, reading, and/or writing) in a language other than their native language.

2. Students describe and analyze the cultural contexts and manifestations of the peoples who speak the language that they are studying.

3. Students compare and contrast the cultures and communities of the language that they are studying with their own.

Course description
French 1101.51 is an Individualized Instruction version of the classroom course for French 1101.01. French Individualized Instruction is a self-paced, mastery-based program that is
designed to mirror the courses offered in the classroom. Both Individualized Instruction and the classroom track aim to help students achieve a certain level of proficiency. Individualized Instruction differs from the classroom track in the following ways:

French Individualized Instruction is mastery-based: Because of the independent nature of language learning in the program, we require that students perform at the level of 75% or better on each unit. If you are not able to score at least a 75% on all work (including the unit exam) after 3 attempts, we will ask you to drop the course so that you do not receive an E in the course.

French Individualized Instruction offers:

Flexible credit: One complete course is four credits. Unlike the classroom, you can complete four credits in one semester or spread them out over two semesters. The minimum number of credits you can sign up for is two unless you are finishing up a course.

Flexible meeting times: Appointments with instructors are available Monday through Friday, with appointment times available in the mornings and in evenings at least two days a week. Appointments can be made here. You are encouraged to make an account on the scheduling page so that you can review appointments made.

One-on-one instruction: You will complete the majority of your learning on your own by completing the work described in each unit’s module on Carmen, but you will make appointments with instructors to demonstrate mastery of the material.

Student autonomy: You are in charge of your learning in that you decide how many credits you would like to take in a given term. You schedule appointment times and decide when you are ready to take tests (note: you must take them before unit deadlines).

Course Learning Outcomes:
At the end of French 1101.51, you should be able to:

- understand your instructor's explanations and commands with frequent explanations and clarifications;
- understand short, authentic texts, such as advertisements, tables and brief descriptions;
- engage in brief conversations on topics mostly related to yourself and your surroundings with your instructor;
- write short essays on familiar topics using the structures and vocabulary you have learned;
- understand different aspects of French and Francophone cultures;
- discuss competently (in English) a variety of topics related to French and Francophone culture and society and make contrasts and comparisons with your own culture.

More information can be found on Carmen. Please see the student orientation video and Start Here page.
Course materials

Required Materials: You have three options for purchasing the required materials for this course. These are available in the bookstore, or you may make your purchase through Carmen.

1. Loose-leaf book with MindTap access code

Wong/Weber-Fève/VanPatten - Bundle: Liaisons: An Introduction to French, Loose-leaf Version, 3rd + MindTap, 4 terms Printed Access Card
ISBN 9780357096642
1/15/2019 © 2020

2. MindTap Access Code only (includes eBook)

Wong/Weber-Fève/VanPatten - MindTap for Wong/Weber-Fève/VanPatten's Liaisons: An Introduction to French 4 terms Printed Access Card
ISBN 9780357041758
1/15/2019 © 2020
3rd Edition

3. Cengage Unlimited

<table>
<thead>
<tr>
<th>Instant Access Codes (IACs)</th>
<th>Price Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>9780357700006</td>
<td>$119.99 / Cengage Unlimited - 4 months / one term or semester</td>
</tr>
<tr>
<td>9780357700013</td>
<td>$179.99 / Cengage Unlimited - 12 months / one-year</td>
</tr>
<tr>
<td>9780357700020</td>
<td>$239.99 / Cengage Unlimited - 24 months / two-years</td>
</tr>
</tbody>
</table>

Course technology

For help with your password, university e-mail, Carmen, or any other technology issues, questions, or requests, contact the OSU IT Service Desk. Standard support hours are available at https://ocio.osu.edu/help/hours, and support for urgent issues is available 24x7.

- **Self-Service and Chat support:** [http://ocio.osu.edu/selfservice](http://ocio.osu.edu/selfservice)
- **Phone:** 614-688-HELP (4357)
- **Email:** 8help@osu.edu
- **TDD:** 614-688-8743

Baseline technical skills necessary for courses with online components

- Basic computer and web-browsing skills
- Navigating Carmen, MindTap

Technology skills necessary for this specific course

- MindTap navigation to complete online homework
Necessary equipment

- Computer: current Mac (OS X) or PC (Windows 7+) with high-speed internet connection

Grading and faculty response

Grades and Normal Progress – Per Unit (There are 7 units if taking all 4 credit hours)

<table>
<thead>
<tr>
<th>Assignment or category</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unit Pre-test Homework Activities (Found on MindTap and Carmen)</strong></td>
<td></td>
</tr>
<tr>
<td>(Online submission): There are two parts to the homework assignment:</td>
<td></td>
</tr>
<tr>
<td>1. Complete written workbook activities for the unit. You can find a link to MindTap in your Carmen course.</td>
<td></td>
</tr>
<tr>
<td>2. Upload your written Oui, je peux activity to Carmen. You will find the prompt in the Homework Activities assignment in Carmen.</td>
<td></td>
</tr>
<tr>
<td>You must complete all assigned activities in MindTap AND upload the writing assignment to receive credit. Please complete all MindTap assignments first and then submit your written Oui, je peux activity on Carmen. Also, please keep in mind that some of the activities ask you to complete the assignment with another student, so you will need to plan ahead for this.</td>
<td>10 for written assignment</td>
</tr>
<tr>
<td><strong>Unit Pre-test Conversation Check</strong></td>
<td></td>
</tr>
<tr>
<td>(Appointment required): Select 5-6 activities listed on Carmen. Each one should be from a different grammar and vocabulary section. You will be expected to use the entire 15 minutes of the appointment to practice speaking in French with your instructor. <strong>No credit will be given if the student does not perform at the 75% level. Students may NOT use notes, nor may they read from activities that are already written out.</strong></td>
<td>10</td>
</tr>
<tr>
<td><strong>Unit Pre-test PMAT</strong></td>
<td></td>
</tr>
<tr>
<td>(Appointment recommended): Download then take the Practice MAT diagnostic test. The test, listening files, and answer key can</td>
<td>10</td>
</tr>
</tbody>
</table>
Please note that the activities described above are only the minimum required to complete a unit. You are welcome and encouraged to make an appointment more often for any kind of help or supplementary work you need. Appointments can be made [here](#). Please use your OSU email to schedule appointments. You should make an account so that you can manage your appointments more easily.
The amount of work that you complete in your course depends on the number of credit hours that you are taking. Each credit hour corresponds to a given amount of work. Please consult this chart to see how much work you will complete for each credit hour you take. Units must be completed in order.

<table>
<thead>
<tr>
<th>Work Required per Credit hour</th>
<th>Chapter(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit Hour 1</td>
<td>Chapter P (1 unit)</td>
</tr>
<tr>
<td>Credit Hour 2</td>
<td>Chapters 1 and 2 (2 units)</td>
</tr>
<tr>
<td>Credit Hour 3</td>
<td>Chapters 3 and 4 (2 units)</td>
</tr>
<tr>
<td>Credit Hour 4</td>
<td>Chapters 5 and 6 (2 units)</td>
</tr>
</tbody>
</table>

### Requirements per unit (if taking 4 credits) | Deadlines*
---|---
Unit 1 (Chapter P) Pre-test Work | Wednesday, January 15
Unit 1 (Chapter P) Exams (written and oral) | Wednesday, January 22
Unit 2 (Chapter 1) Pre-test Work | Wednesday, January 29
Unit 2 (Chapter 1) Exams (written and oral) | Wednesday, February 5
Unit 3 (Chapter 2) Pre-test Work | Wednesday, February 12
Unit 3 (Chapter 2) Exams (written and oral) | Wednesday, February 19
Unit 4 (Chapter 3) Pre-test Work | Wednesday, February 26
Unit 4 (Chapter 3) Exams (written and oral) | Wednesday, March 4
Unit 5 (Chapter 4) Pre-test Work | Wednesday, March 18
Unit 5 (Chapter 4) Exams (written and oral) | Wednesday, March 25
Unit 6 (Chapter 5) Pre-test Work | Wednesday, April 1
Unit 6 (Chapter 5) Exams (written and oral) | Wednesday, April 8
Unit 7 (Chapter 6) Pre-test Work | Wednesday, April 15
Unit 7 (Chapter 6) Exams (written and oral) | Wednesday, April 22

* No work can be accepted after 4pm on Friday, April 24. You will need a score of 75% on all work to complete the unit and move on to the next one. Late submissions will result in grade penalties. Please see below for the late assignment policy.
Late assignments

Each unit you complete will have a deadline for pre-test work (homework activities and conversation meetings) and a deadline for the written and oral tests. You may complete work at your own pace, but you must complete all of the work required (both pre-test requirements and the written and oral tests themselves) for a unit on or before the deadlines given*. You will receive 25% off of your grade if you submit your pre-test work (homework) after the deadline.

For exam modules, you will receive a 4-point deduction from your written exam grade if either part of your exam module is submitted after the deadline. There is no penalty for a late PMAT, though completing it late will likely cause you to complete your exam module late.

You are encouraged to work ahead. Do not confuse deadlines with due dates. To be successful in this course, you should not think of deadlines as due dates. The nature of Individualized Instruction allows students great flexibility in managing their work, but deadlines are firm and will not be changed for any reason. Waiting until the last day to complete your unit is not an excuse for missing deadlines. No waivers to the late penalty for exams will be given without documentation of an extended, excused absence.

*If you fail an exam, you will be required to make an appointment to meet with an instructor and go over your exam before being allowed to take it again. Grade penalties for second and third attempts will match the first attempt. That is, if you completed the first attempt of the written and oral exams on or before the deadline for the unit, you will receive no penalty for the second and third attempts. Conversely, if you did receive the penalty on the first attempt, you will receive the penalty on the second and third attempts.

** Retaking an exam for a higher passing grade is permitted one time per unit and must be completed before moving on to the following unit. See the orientation webinar for more information.

Grades and Policies

This section explains other important policies concerning grades, testing, scheduling, and Contract Week.

Grading scale

93–100: A
90–92.9: A-
88–89.9: B+
83–87.9: B
80–82.9: B-
78–79.9: C+
75–77.9: C
74.9 or below: E

All work must be completed at the 75% or above level. Students have three chances to pass exams with a 75% or above. If you cannot achieve at least a 75% by the third attempt, we will ask you to drop the course to avoid receiving an E.
Faculty feedback and response time

Grading and feedback
Students receive feedback from MindTap activities immediately from MindTap when possible or from instructors as needed. They make appointments for conversation activities with instructors and receive feedback during that appointment. Students submit work such as writing activities, PMATs, and written tests and oral tests via Carmen or MindTap. These activities will be graded in the order that they are received. We ask students to be patient, as we receive assignments from not only the students in this course, but in several other Individualized Instruction courses as well. Please be mindful of the fact that it takes time to grade assignments, particularly during busy times such as unit deadlines. We strive to grade submitted assignments within 48 hours, but it sometimes takes longer. Please understand that waiting to submit pre-test work until the deadline may result in assignments not being graded on time for you to submit your exam module components on time. This will result in a -4 penalty on your written exam, so plan ahead.

E-mail
We will reply to e-mails within 48 hours in most circumstances. During semester breaks, we will reply after the break.

Attendance, participation, and discussions

Student participation requirements
Because this is an Individualized Instruction course, you work at your own pace and within unit deadlines. Attendance is not graded, but here are some recommendations to help keep you on track so that you do not lose points due to late submissions:

- **Logging in: FREQUENTLY**
  You are required to engage with the course content frequently so that you understand the requirements of the course as well as the content of the course. Since this is an Individualized Instruction course, it is your responsibility to make sure that you meet all deadlines and that you understand all course policies. If you do not, you must ask an instructor in a timely manner. Not knowing that something was due is not an excuse for missing a deadline and a penalty will be assessed.

- If you have a situation that might cause you to miss a deadline, discuss it with Dr. Parson as soon as possible. No deadline extensions will be given for any reason, but a penalty may be waived with documentation of an extended illness or other emergency. Please plan ahead for things like job interviews and the like. Vacations are not excused absences and your penalty will not be waived.
• **Office hours:** OPTIONAL OR FLEXIBLE
  Dr. Parson’s office hours will be on Tuesdays and Thursdays from 10:00am to 11:00am this term. You can schedule an appointment with me outside of these times by emailing me at frenchii@osu.edu.

### Other course policies

**Academic integrity policy**

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term “academic misconduct” includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct [http://studentlife.osu.edu/csc/](http://studentlife.osu.edu/csc/).

If I suspect that a student has committed academic misconduct in this course, I am obligated by University Rules to report my suspicions to the Committee on Academic Misconduct. If COAM determines that you have violated the University’s *Code of Student Conduct* (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the University.

If you have any questions about the above policy or what constitutes academic misconduct in this course, please contact me.

**Copyright Disclaimer**

The materials used in connection with this course may be subject to copyright protection and are only for the use of students officially enrolled in the course for the educational purposes associated with the course. Copyright law must be considered before copying, retaining, or disseminating materials outside of the course.

**Statement on Title IX**

Title IX makes it clear that violence and harassment based on sex and gender are Civil Rights offenses subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories (e.g., race). If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at [http://titleix.osu.edu](http://titleix.osu.edu) or by contacting the Ohio State Title IX Coordinator, Kellie Brennan, at titleix@osu.edu.
Accessibility accommodations for students with disabilities

Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614- 292-3307, slds@osu.edu; slds.osu.edu.

Connect with the Department of French and Italian

As you learn about the exciting topics featured in this course, we encourage you to enhance your studies by connecting with the Department of French and Italian. The department has a French Club and an Italian Club, and organizes a variety of events throughout the year including scholarly lectures, music performances, and film screenings. Stay in touch with us via Twitter at @FRIT_OSU or via Facebook at facebook.com/fritatosu!

If you really love your class, consider adding a major or minor. The Department of French and Italian offers four majors and two minors, through which you will discover the appreciation of other cultures, become bilingual, widen your career opportunities, and gain valuable skills. We offer study abroad programs in Québec, Canada; Dijon, Montpellier, Nantes and Paris, France; Bologna, Lecce and Siena, Italy; and Dakar, Senegal for all levels of language proficiency. The department holds an annual scholarship competition with awards that can be used towards tuition or study abroad. We would also be happy to help you make a plan for double majoring. Learn more about Why Study French or Italian at frit.osu.edu/ug.

Student Support Services

Ohio State offers a variety of support services to students, including access to academic advising support and answers to a number of questions students may have.

- Arts and Sciences Academic Support Services
- Student Services and Resources

Accessibility of course technology, technical help, and Privacy Policies

This online course requires use of Carmen (Ohio State's learning management system) and other online communication and multimedia tools. If you need additional services to use these technologies, please request accommodations with your instructor.
Term Calendar

The following page shows the calendar for SP20 in French Individualized Instruction.

NOTE: Contract Week (week 7) is the time that you may change your enrollment in your French Individualized Instruction course. You will be sent more information during week 6. The last day that you can change your enrollment in your course is February 21. After this time, no changes can be made. Please be sure that you understand that all work for all of the credit hours that you are signed up for must be completed by 4pm on April 24. If not, you will receive an E in the entire course.
<table>
<thead>
<tr>
<th>WEEK</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
<th>SUNDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>January 6 Classes begin</td>
<td>January 7</td>
<td>January 8</td>
<td>January 9</td>
<td>January 10</td>
<td>January 11</td>
<td>January 12 CENTER CLOSED</td>
</tr>
<tr>
<td>2</td>
<td>January 13</td>
<td>January 14</td>
<td>January 15</td>
<td>January 16</td>
<td>January 17 Last day for a planning session</td>
<td>January 18</td>
<td>January 19 CENTER CLOSED</td>
</tr>
<tr>
<td>3</td>
<td>January 20 CENTER CLOSED MLK Day</td>
<td>January 21</td>
<td>January 22</td>
<td>January 23</td>
<td>January 24</td>
<td>January 25</td>
<td>January 26 CENTER CLOSED</td>
</tr>
<tr>
<td>4</td>
<td>January 27</td>
<td>January 28</td>
<td>January 29</td>
<td>January 30</td>
<td>January 31</td>
<td>February 1</td>
<td>February 2 CENTER CLOSED</td>
</tr>
<tr>
<td>5</td>
<td>February 3</td>
<td>February 4</td>
<td>February 5</td>
<td>February 6</td>
<td>February 7</td>
<td>February 8</td>
<td>February 9 CENTER CLOSED</td>
</tr>
<tr>
<td>6</td>
<td>February 10</td>
<td>February 11</td>
<td>February 12</td>
<td>February 13</td>
<td>February 14</td>
<td>February 15</td>
<td>February 16 CENTER CLOSED</td>
</tr>
<tr>
<td>7</td>
<td>February 17 Contract Week</td>
<td>February 18</td>
<td>February 19</td>
<td>February 20</td>
<td>February 21 Last day to change enrollment</td>
<td>February 22</td>
<td>February 23 CENTER CLOSED</td>
</tr>
<tr>
<td>8</td>
<td>February 24</td>
<td>February 25</td>
<td>February 26</td>
<td>February 27</td>
<td>February 28</td>
<td>February 29</td>
<td>March 1 CENTER CLOSED</td>
</tr>
<tr>
<td>9</td>
<td>March 2</td>
<td>March 3</td>
<td>March 4</td>
<td>March 5</td>
<td>March 6</td>
<td>March 7</td>
<td>March 8 CENTER CLOSED</td>
</tr>
<tr>
<td>10</td>
<td>March 9 CENTER CLOSED Spring Break</td>
<td>March 10</td>
<td>March 11 Spring Break</td>
<td>March 12 Spring Break</td>
<td>March 13 CENTER CLOSED Spring Break</td>
<td>March 14 Spring Break</td>
<td>March 15 CENTER CLOSED Spring Break</td>
</tr>
<tr>
<td>11</td>
<td>March 16</td>
<td>March 17</td>
<td>March 18</td>
<td>March 19</td>
<td>March 20 1-2 credits deadline</td>
<td>March 21</td>
<td>March 22 CENTER CLOSED</td>
</tr>
<tr>
<td>12</td>
<td>March 23</td>
<td>March 24</td>
<td>March 25</td>
<td>March 26</td>
<td>March 27</td>
<td>March 28</td>
<td>March 29 CENTER CLOSED</td>
</tr>
<tr>
<td>13</td>
<td>March 30</td>
<td>March 31</td>
<td>April 1</td>
<td>April 2</td>
<td>April 3</td>
<td>April 4</td>
<td>April 5 CENTER CLOSED</td>
</tr>
<tr>
<td>14</td>
<td>April 6</td>
<td>April 7</td>
<td>April 8</td>
<td>April 9</td>
<td>April 10</td>
<td>April 11</td>
<td>April 12 CENTER CLOSED</td>
</tr>
<tr>
<td>15</td>
<td>April 13</td>
<td>April 14</td>
<td>April 15</td>
<td>April 16</td>
<td>April 17</td>
<td>April 18</td>
<td>April 19 CENTER CLOSED</td>
</tr>
<tr>
<td>16</td>
<td>April 20 Last day of classes</td>
<td>April 21</td>
<td>April 22 Finals' Week starts</td>
<td>April 23 MATs ONLY</td>
<td>April 24 MATs ONLY 3-4 credit hour deadline</td>
<td>April 25 CENTER CLOSED</td>
<td>April 26 CENTER CLOSED</td>
</tr>
</tbody>
</table>